



Brighton & Hove  
City Council

# Older People's Council

Title:	<b>Older People's Council</b>
Date:	<b>15 September 2015</b>
Time:	<b>10.15am</b>
Venue	<b>Conference Room 1, Jubilee Library Jubilee Street Brighton BN1 1GE. Tel: 01273 - 290800</b>
Members:	Bojczuk (Chair), Byrne, Shields, Vincent, Tonks, Eyles and Morley
Contact:	Karen Amsden Scrutiny Support Officer 01273 29-04510561 Karen.amden@brighton-hove.gov.uk`



## Older People's Council – Our Mission and Vision

We are elected to serve older people. We work to ensure that all older people in Brighton & Hove are treated with respect and dignity and have access to services, support and the opportunity to lead a fulfilling life. We are working to create a city where: the contribution of all older people is acknowledged and valued; the needs of older people are recognised and met ; and older people are involved in making decisions that affect their daily lives and the communities in which they live.

**Brighton & Hove's Older People's Council in association with Age UK Brighton & Hove and Pensioner Action**



## AGENDA

**Part One**

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**1 WELCOME TO THE AGM**

**2 PROCEDURAL BUSINESS**

Apologies and Declarations of Interest.

**3 MINUTES OF THE PREVIOUS MEETINGS**

**1 - 14**

Please see the attached minutes of the July and August meetings to be approved.

**4 ELECTION OF OFFICERS**

**5 SECRETARY'S UPDATE**

**6 THE BRIGHTON & HOVE FAIRNESS COMMISSION**

Presentation and questions – Julia Reddaway, Policy – Fairness Commission.

**7 THE CARE ACT**

Brian Doughty – Head of Assessment, BHCC.

**8 MEMBERS' UPDATE**

**9 ANY OTHER BUSINESS**

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

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Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

## OLDER PEOPLE'S COUNCIL

For further details and general enquiries about this meeting contact Julia Riches, (01273 29-0451, email [julia.riches@brighton-hove.gov.uk](mailto:julia.riches@brighton-hove.gov.uk)) or email [scrutiny@brighton-hove.gov.uk](mailto:scrutiny@brighton-hove.gov.uk)

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**BRIGHTON & HOVE CITY COUNCIL**

**OLDER PEOPLE'S COUNCIL**

**10.15am 21 JULY 2015**

**MINUTES**

**Present:** Mike Bojczuk (Chair), Colin Vincent (Vice Chair), Francis Tonks, Lynne Shields, Penny Morley, John Eyles.

**Co-opted Members:**

**Others Present:**

**PART ONE**

**104 WELCOME TO NEW MEMBERS AND ELECTION RESULT**

Mike Bojczuk welcomed the members to the meeting and in particular Lynne Shields, a new OPC member. He also congratulated John Eyles on his election results and thanked Electoral Services for their support.

He was disappointed that there weren't more candidates in the OPC election, and hoped that as the committee became more active and more community based this might improve. Lynne Shields commented that it might have been because people had thought that the OPC was going to be disbanded.

**105 PROCEDURAL BUSINESS**

Francis Tonks said that he had not signed a declaration of interest – support officers agreed to look into this further.

**Action: Karen Amsden to contact Francis about this issue.**

**106 MINUTES**

The minutes of the previous meeting were agreed as an accurate record.

**107 ELECTION OF OFFICERS UNTIL AGM**

The OPC heard that Mike Bojczuk, Colin Vincent and Penny Morley had met to talk about the officers that would be in place until the AGM, they agreed that they would continue with the existing officer roles until the AGM.

## **108 CITY PLAN PRESENTATION BY LIZ HOBDEN**

Ms Hobden gave members some context about the problems that Brighton & Hove had in terms of developing, due to the sea on the south and the South Downs National Park to the north. Within these restrictions, the council has to meet national policy targets.

Brighton & Hove City Council has aimed to focus development in eight key zones in the city, the majority of which are along main roads. The exception to this is Toads Hole Valley which is a greenfield site but has been earmarked for 700 homes, a school and employment space.

Ms Hobden confirmed that new housing developments of more than 11 properties would have to provide a percentage of 'affordable housing', which is costed at 80% of the market rent. The City Plan has 17 strategic housing allocation sites all of which should provide on average 40% affordable housing, but if there are other social benefits, the affordable housing quota may be reduced.

Members asked how older people were considered when planning for housing need? Ms Hobden said it was in the housing mix policy, which included different types of housing for different household types. The Government has introduced optional access standards which BHCC wants to apply for lifetime homes and for wheelchair accessible properties. The council is aiming for 100% lifetime homes, and 5-10% of homes with wheelchair access.

Ms Hobden said that housing is the biggest challenge, as demand across the city keeps increasing. There had been a target to build 20,000 new homes, this has now been revised to 30,000 based on revised census data. The council are planning for 650 new homes per year; this is below the Government target of 1500 properties but there is not the physical space to deliver more properties.

There are some controversial conversations to be had about urban fringe developments. 39 sites have been identified as possible spaces for housing development, but they will not all be built on, further investigation on ecology etc. needs to take place for each site.

Ms Hobden suggested that the OPC might want to talk to the Housing Strategy team about how housing is developed across the city; it is not something that the council can deliver by itself but will look to private developers. Within the council, there is an Estates Regeneration Team who can build new properties on council-owned land. There is an aim to build 500 new council-owned properties over the next five years.

There is also the opportunity to share the accommodation demand with neighbouring authorities such as Horsham who have the space to build more properties than their targets require through the 'Duty to Cooperate'. However, these are still in very low figures so it will not meet the outstanding demands and Horsham will have to share any excess properties between Brighton and Hove, and Crawley.

The next stage is for the Planning Inspector to determine the council's proposals. There is still a consultation phase at present, where consultees are being asked about the soundness (a technical test) of the proposals to ensure consistency with national policy. The OPC could add their comments as a group.

There was discussion about student accommodation in the city; there is a proposal to build 1300 units of student accommodation on Preston Barracks. Members said that they felt that student accommodation should be built on the periphery of the city, with central spaces being left for older people who may have more problems accessing centrally located services.

Planning will also want to consult with the OPC in May/ June 2016 on Part 2 of the City Plan. This will include detail on the agreed numbers of housing units.

The committee thanked Ms Hobden for the presentation and looked forward to speaking to Planning about the City Plan in due course.

## **109 OPC MEMBER INTRODUCTIONS**

OPC Members have updated the contact template so that this could be shared with the new committee members.

Lynne Shields gave some of her background; she has been involved with Grey Matters and the Age Friendly city forum. She asked a formal question at the recent Neighbourhoods and Equalities Committee and said that she would circulate the question and the response to members via Penny Morley. Lynne Shields also said that she had signed up for a two day workshop on working with communities – she has funded this herself.

## **110 WIDENING OPC MEMBERSHIP AND MEETING ATTENDANCE**

Mike Bojczuk said that there were two zones with no OPC representation, Patcham and Hangleton so there needed to be co-optees to cover these areas. There is also space for two additional co-optees. There was discussion to have official associate groups such as the Hangleton and Knoll over 50s group who may not have resources to formally commit but might want to have links to the OPC.

Colin Vincent said that the BMECP needed to be invited as an associate group.

Lynne Shields suggested that it might be better for existing members to think what the OPC's aims were for the next few years and then consider what type of co-optee might be most useful. After discussion it was agreed to invite Sue Howley and Val Brown to be co-opted due to their work with older people. It was agreed that we would need to look at the work programme with the new committee at a future meeting.

## 111 WAYS OF WORKING

Mike Bojczuk said that the OPC was the voice of older people in the city and the scrutiny voice into the council. Alongside this there needed to be additional work that was more publicised – perhaps there should be one big issue to focus on each year, such as health or transport, and meetings could be centred on these topics.

Colin Vincent agreed and said that there could be separate sub groups which were outcome focussed; Penny said that there should be an input into the Fairness Commission too.

Lynne Shields suggested a working party to look at the future of the OPC, how to contribute to succession planning. It would be wonderful to have a situation in four years where people were competing for seats on the OPC. She is going to contact all 50+ groups on her patch to talk about the OPC and how she can help her residents.

Frances Tonks reported that he had met with Bea Gahagan Age UK & Lizzie Ward Brighton University who were interested in a joint event with the OPC on social care for the Older People's Day on the 1st October. The Secretary would contact them.

Colin Vincent reported that he and John Eyles had attended a consultation on taxi access and was following up seeking further feedback from older people to a questionnaire circulated.

## 112 SECRETARIAL REPORT

- **OPC link Councillor.** We have been notified that this will be Councillor Karen Barford lead Councillor for Adult Social Care. A letter was sent to Councillor Geoffrey Bowden thanking him for his work with the OPC over the last 4 years.

- **Council Leader** - a letter was sent to Councillor Warren Morgan, Leader of the Council. He copied in our letter to Councillor Emma Daniel who chairs a new Committee, Neighbourhoods, Communities & Equalities. This committee will cover older people generally and will ensure that the OPC is fully consulted with regard to the Fairness Commission on tackling pensioner poverty. He is happy to meet with full OPC in the future. A reply from Councillor Mitchell was circulated and no decisions have been taken at present about public toilets. Both letters circulated

- **GP Closure/s** Goodwood Court - a letter was sent to CCG, NHS England, Healthwatch & Head of ASC expressing our concerns about this and the other GP closure in the City & the impact on older people. The reply from Geraldine Hoban has been circulated & offers a meeting.



- **Caroline Lucas MP** - her office has been contacted to thank them for her offer of assistance in the work of the OPC on any issues of concern to us.
- **NHS Research Design Service** - Colin has contacted to join the group
- **AFC Forum** - minutes of the last meeting circulated. Next meeting on Monday 27th July at Age UK on Food and Older People with Food Partnership speaker. Note from Annie Alexander re OPC Election results.
- **Active Forever Event** - for older people on 30th June at King Alfred. Secretary attended and it was well attended by older people with a range of stalls and activities on offer.
- **Brighton & Hove Buses** - late notification of an event re accessibility. But they have an accessibility officer who can be contacted as [victoria.garcia@buses.co.uk](mailto:victoria.garcia@buses.co.uk) 01273-886200.
- **Consultation on Taxi accessibility** - Colin & John attended a meeting & will update.
- **Housing for Older People** - Habitat Viellissement - OPC met with research team undertaking European project last year. Final report circulated with section on Brighton - unfortunately in French but looks impressive & they were grateful for our input.
- **City Plan** - links circulated by Chair to members re consultation
- **City Wide Connect** - Lynne circulated draft Referral guidelines. The programme aims to prevent older people from being isolated. The work goes through Locality Hubs West/ Central & North/ East. The next meeting of North/ Central is 23rd September, East is on 9th September and West is 30th September. We can send two members to each area.
- **Ageing without children** - Information from this organisation. There will be 2 million people over 65 without children by 2030. Information from a survey they have undertaken at [www.awoc.org](http://www.awoc.org)
- **Centre for Ageing Better** - appointed a Chief Executive Anna Dixon. They are addressing four areas better health, finances, social life & places by developing evidence base. They have a £50 million fund.
- **Fed Focus Group** - attended a group meeting to input into their web site currently Business & Services noticeboard which they wish to change to provide information to older people about services they may need on 1<sup>st</sup> July.
- **Older People's Day** - 1st October - consideration of activity by OPC on Older Peoples Day - discussion/event?

Invitations to a range of events –including **Hove Methodist Church** - Seaside summer event - 11th July; **Open Day at The Dene Rottingdean** - Thursday 23rd July OPC invited; **Somerset Day Centre** - Celebration of 60 years OPC invited for lunch on 23rd July; **Brighton National Pensioners Convention** - next meeting on Tuesday 28th July at Brighthelm Centre; **Silver Stories Exhibition** - Monday 10th August at 3pm **Trust for Developing Communities Training** - Working with Communities 2 day course on 30th July & 28th September

**Newsletters/ Bulletins** - • Better Care Bulletin – BHCC; Healthwatch; Age Action Alliance; Fabrica - Arts Events; EWatch Police Newsletter Portslade; Later Life

**113. ANNUAL REPORT 2015/16 FOR AGM**

Mike Bojczuk said that the copy for the Annual report needed to be with the Design Team by 15 August so that it could be printed in time for the September AGM. Could each member sent 150-200 words to Mike Bojczuk by 14 August?

**114 ANY OTHER BUSINESS**

**Action: Karen Amsden to book meetings for the year ahead, the last one they have is December 15)**

Phone rota- August – Mike Bojczuk; September – Colin Vincent ; October- Francis Tonks; November- Lynne Shields.

Signed

Chair

Dated this

day of

**BRIGHTON & HOVE CITY COUNCIL**

**OLDER PEOPLE'S COUNCIL**

**10am, 18 AUGUST 2015**

**ROOM 149, KINGS HOUSE**

**MINUTES**

**Present:** Mike Bojczuk (Chair), Colin Vincent (Vice Chair), Francis Tonks, Val Brown, John Eyles, Nick Goslett, Lynn Shields, Cllr Karen Barford, Roisin Murphy & Tricia Winter (minutes)

**Apologies:** Penny Morley (Secretary) & Katrina Byrne

**PART ONE**

**115 PROCEDURAL BUSINESS**

Apologies were received from Penny Morley and Katrina Byrne.  
Roisin Murphy attended representing Age UK.  
Cllr Karen Bardford attended as link councillor.  
Nick Goslett was attending for Hangleton & Knoll

**Declaration of Substitutes**

Tricia Winter attended to take minutes in place of Karen Amsden.

**Declarations of Interest**

There were none.

**116 MINUTES**

**RESOLVED** – Due to Karen Amsden being off sick minutes from previous meeting had not been circulated. It was **AGREED** Karen Amsden would send these out on her return and would be agreed at the next meeting.

**117 DISCUSSION WITH HEAD OF CORPORATE POLICY, SCRUTINY AND COMMUNITIES**

Richard Butcher-Tuset attended the meeting to give an update on the council's budget situation and to update the OPC on plans of how it could move forward and work with the Scrutiny team with the limited services now available with council restructures and reduced budgets.

Scrutiny has now moved into the Policy unit with budget cuts being made which will leave a challenging role with more work, fewer people and resources. RBT also confirmed he would be leaving his post in September.

RBT talked through the OPC's budget of £7.5k, which included £2k for supplies and services and £5k for officer time of 1.5 days per week.

**AGREED** – RBT to check over figures with KA including insurance with KA to bring back to next meeting, this is the OPCs budget to control.

RBT also talked to the group regarding funding and resources and suggested they spoke to Jonathan Best, Discretionary Grants Programme Manager (Tel: 291114). JB would be able to talk through eligibility for any council grants plus take them through the Grant Tracker process.

**AGREED** – Chair to contact JB

RBT talked through how the group could work in future by still calling in work and officers with a scrutiny role which was a valued process but also to rebalance their approach to strategic engagement.

Revisit purpose and priorities, show representation role by meeting the needs and local issues, add value to strategic challenges and campaign role.

RBT suggested the group talk to Strategic Directors – Tom Scanlon, Director of Public Health and Denise D'Souza, Executive Director Adult Services regarding an open meeting relating key issues in the city which the OPC could agree best ways forward to help lead on their work programme agenda's in partnership.

**AGREED** – Chair to make initial contact with Directors for meetings.

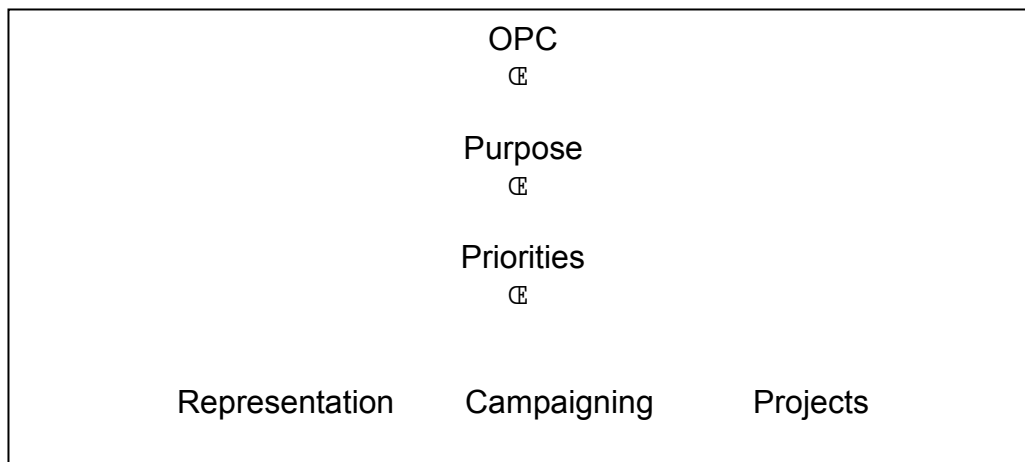
RBT also suggested meeting with opposition politicians as well as the quarterly meetings held with the Leader, Cllr Warren Morgan due to there being no overall control a council operating a committee system.

OPC **AGREED** they need to meet with councillors and the community regularly – reintroduce who they are, what they are about and how they will deliver. There was a need to revisit purpose and priorities, representation role, meeting local needs and local issues and how to add value to strategic challenges.

**AGREED** – Chair to make initial contact with opposition lead Councillors.

RBT suggested the group held a facilitated workshop to talk through all of the above issues. Session would come up with 3 key issues where OPC can show an outcome change and a clear plan for the next year. RBT confirm he could facilitate workshop if OPC agreed on date to his departure.

A structure for the workshop could be working through the following chart:



OPC needs to focus on small number of projects and deliver them.

The OPC thanked RBT for attending and his work over the time with them and asked who would replace him. RBT confirmed his role would not be replaced but they should contact Matt Wragg or Paula Murray in future but confirmed that Karen Amsden would still be first point of contact.

**118, 119 & 120**

These items were then linked into one item due to time constraints for the meeting.

A discussion was held on prioritising the things OPC did – scrutiny and representation on committees.

**AGREED** – an OPC representative should attend each relevant committee.

Social Media and press for OPC was needed with possible monthly statement going out, community need know we exist. What skills within OPC do we have? Is there funding to publicise OPC’s role with community and representation. Need to be seen/show to be helping council’s aims. Annual Report needs to be sent out to relevant officers/cllrs/libraries etc to reintroduce OPC.

**AGREED** – KA to check on links with BHCC Communications team and who to meet with to discuss further.

**AGREED** – working groups need to be set-up for projects and they will feedback into main OPC meetings. Business Plans would be needed for all projects including budgets.

Possible projects/priorities could include:

Transport  
 Care Plan / Care Act / Care Regulations  
 Adult Social Care  
 Prevention  
 Living Wage / Home Care  
 Digital Inclusion  
 Activeness

The group then talked through their own areas of interest and what they would like to be involved in:

- FT looking into engaging with AGE UK group and being their rep.  
Community Safety
- MB Housing and IT
- JE Housing, Transport and Environment
- CV Health, Social Care and Licensing
- NG Hangelton area, Social Media and Patient Data & how this is used
- VB Planning

**121 Annual Report**

**AGREED** - CV to provide information

**AGREED** – all to send MB any photos to include plus their 'headshot' if they wished changed.

**122 OPC Work Programme**

September open meeting to include:  
 Philip Letchfield & Home Care Manager to link with projects and priorities.  
 Julia Reddaway to talk re: Fairness Commission  
 Rep from Bus Company to discuss changes to timetable 2016 relating to subsidise services only.  
 Older People's Day, 1<sup>st</sup> October  
 Officer Elections

**ACTION** - Chair/KA to invite and draft agenda.  
 KA to look into Elections process and confirm to OPC

October meeting:  
Health & Wellbeing Strategy – Barbara Deacon

### 123 Secretary's Update

- **OPC** - wrote to Val Brown re co-option and she agreed. Sue Howley sent best wishes but has other commitments at present. Also email to BMWCP inviting them as an Associate Group and awaiting a reply.
- **Somerset Day Centre** - attended with a number of OPC members past & present for their anniversary celebration on 23rd July. A great event which was well supported.
- **Sheltered Day Centre** - attended Open Day on 23rd July at The Denes Rottingdean run by Teachers Association. They take a range of people and scheme provides full meals. Details held by Secretary.
- **Age Friendly City Forum** - held on 27th July at Age UK. Steve Andrews of Trust for Developing Communities spoke about their current activities with older people. Emily O'Brien of Food Partnership gave a presentation about Food & Older people report & a number of proposals were made by forum. Annie Alexander has asked about terms of reference for forum & this is being considered.
- **GP Closures** - CCG replied to our concerns and offered a meeting which is currently being arranged. We have offered dates 27th Aug or 1st Sep and are awaiting a reply.
- **National Pensioners Convention** - SE Regional meeting attended by a range of Brighton members on 28th July. Range of issues covered including concerns about the situation re cap on Social Care not being introduced as specified before election. Budget analysis & Age Audit circulated.
- **Older Peoples Day** - a meeting has been arranged to meet with Dr Lizzie Ward University of Brighton & B Gahagan Age UK to discuss a joint event re social care impacts with OPC for the 1st October.
- **City Plan** - Subsequent to the presentation at the July meeting - Chair & Secretary liaised & response submitted to the consultation. This focused on particular issues of concern to older people albeit in the very narrow framework for the consultation.
- **Annual Report** - Secretarial report and a section on Fairness for older people drafted for the report.
- **Silver Stories** - Monday 10th August. Responded to OPC invite to presentation and short films. Results of a European project interviewing a range of older people about their life stories presented at the University of Brighton Sallis Benney Theatre. Very moving digistories shown about the life of older people project linked with Salvation Army sheltered housing in UK.

### Invitations to a range of events

- **City Wide Connect** - The work on social isolation goes through locality

hubs. The next meeting of East is on 9th September, North/Central is 23rd September and West is 30th September.

- **Fabrica** - conversation piece on 4th August. Daytime events timetable for August & September circulated.
- **Police & Crime Commissioner** - 5th August at Age UK coffee morning
- **Silver Strings** - concert on 11th August at Brighthelm
- **CCG Commissioning** - meeting on 25th August at Brighthelm 10-11.30
- **Healthwatch** - information about GP visits by Healthwatch across the city in July, August & September. Also invitation to complete on-line survey
- **Patching Lodge & New Larchwood** - events in August at both venues
- **Mental Health & Well Being** - 26th August at 11.00 in Unitary Church, New Road
- **Portslade LAT** - next meetings 21st September & 16th November
- **Age UK 50 years celebration** - Wednesday 2nd September 7pm-11pm The Emporium London Road.
- **Brighton & Hove Wellbeing Partnership Event** - Tuesday 15th September pm - only one representative from each organisation
- **Chamber of Commerce** event - costs £10 - 11th September
- **Crown Post Office Brunswick** - proposed closure campaign meeting 17th August
- **Mind Out** - Free course for LGBTQ people starting 11th September. Contact [info@mindout.org.uk](mailto:info@mindout.org.uk)

**Newsletters/ Bulletins**

- myageingparent.com circulated by Lynne
- **Age UK Campaign** - to cap energy costs petition to the Competition & Markets Authority (CMA)
- **Care in the City** - BHCC ASC - Tess Craven appointed by Community Works to support community & voluntary sec involvement in Better Care plans.
- **Age Action Alliance**
- **Later Life**
- **St Johns Centre** - August monthly programme
- **Healthwatch** - Newsletter with update about Goodwood Court PM emailed to group prior to meeting.

**124 Members' Update**

- MB Summerset House Anniversary  
Albion in Community – Awareness Seminar  
AGE UK meeting with Police Commissioner  
City Plan submission  
Annual Report
- CV Presentations on Goodwood Court Closure and Crisis in Hospitals  
**AGREED** – CV to send copies  
Healthwatch new CE

LS:



- I have written a letter to the councillors of East Brighton and Queens Park to introduce myself.
- I have sent letters of introduction to a number of community groups in my wards to introduce myself.
- I have attended an event at HOPE and given a brief outline of the work of the OPC and The Age Friendly City.
- I posed a question to the newly formed Neighbourhoods, Communities and Equalities Committee and received a response from Emma Daniel (Chairman)
- I attended a workshop in Working with Communities (Trust for Developing Communities) I am booked onto The Citywide Connect hub (September 9th)
- I will be attending the next CCG Meeting on August 25th.
- I will be attending the next Age Friendly City Forum and Steering Group Meetings
- I have offered to be an active member at The Older Peoples Day (being organised by Impact) and have offered assistance to Linda Hastings (Impact) should any be required.

**125 Any Other Business**

FT and LS gave apologies for next meeting.

The meeting concluded at 1pm

Signed

Chair

Dated this

day of

